



Harris/Davis Scholarship

This scholarship is named after three people who have been such an important part of OAMR. Tracy Davis has been an incredible force in OAMR for many years, having fulfilled the roles as a past president, Region IX Director, and a staunch supporter of professional development through the Northwest Clerks Institute. She created, and helped to fund (with family, friends, and OAMR members) the concept of the Harris/Davis Scholarship in 2014/2015. The scholarship was originally created to honor Tracy Davis' husband, the late Guy Davis, who supported OAMR throughout all 34 years of their marriage. The scholarship also honors retired NCI Director Dema Harris for her past 13 years of service to OAMR. Dema Harris was responsible for the program that built upon the professionalism and education of our members in Region IX. She imbued in so many of us our ethics of continual service to our profession.

The original scholarship paid for full tuition, lodging and reasonable travel expenses to the Northwest Clerks Institute for a full three years. Cathy Nelson from the City of Waterloo was the first winner of the scholarship.

OAMR supports and encourages attendance at the Northwest Clerks Institute, but for many of the smaller, and now, even medium cities, it can be an unattainable goal. We have scholarships that apply to the NCI Professional Development, and first year attendance includes lodging. However, after the first year, many of the attendees may not be able to afford the entire cost, or even partial cost of tuition, lodging, and travel expenses. While the economy improves, many of our cities are still struggling with their budgets, and training. Training is one of those expense lines that tends to be easily cut by a Budget Committee when trying to keep from eliminating city services.

Because of their service to OAMR, our commitment to professional development, and continued support of our scholarship program, OAMR is happy to announce that we have again, been able to fund this program, and have mandated continued funding. The budget in 2017/2018 has been funded for another \$3,500 to cover this scholarship. In particular, the scholarship helps those cities that typically don't have the funding to cover a full three years of professional development.

The Harris/Davis Scholarship Fund offers a three-year scholarship to an applicant interested in obtaining Municipal Clerk certification by attending Professional Development courses offered through the Northwest Clerks Institute. This scholarship is to be awarded to a person wishing to attend PD1, PD2 and PD3. The scholarship includes registration, room and board (on campus), and up to \$150 each year for travel expenses to attend the institute.

Qualifications

Applicants must be:

- A member of OAMR and IIMC.
- Interested in obtaining their Certified Municipal Clerk (CMC) certification by attending the Northwest Clerks Institute in Tacoma, Washington. The applicant must commit to completing PD1, PD2 and PD3 in three consecutive years.

Scholarship Requirements

Applicants must:

- Submit a letter expressing why you are applying for the scholarship, what professional development means to you, desire to stay in the profession, length of current employment as a recorder, years as member of OAMR, committees in OAMR, and where do you see yourself in five years. (Roughly 1,000 words)
- Provide a letter from their city in support of the three year commitment. If the applicant changes cities during the three year commitment, they must submit a support letter from the new city.
- Complete all requirements of each Professional Development session found in the Professional Development Guidelines.
- Provide a written testimonial after each PD for marketing purposes.

The Award

- The intent of this award is to enable the applicant to attend all three required Professional Development classes necessary in obtaining CMC designation.
- The Harris/Davis Scholarship award is \$3,500.
- The award is renewable provided all requirements of each class are fulfilled.
- All tuition and lodging fees will be paid directly to the institution. Other costs associated with travel will be paid after actual receipts are submitted (up to \$150).
- The scholarship may only be used for PD1, PD2 and PD3.
- The scholarship is non-transferable.

Process to apply

- Please send all letters of application to:
Nanci Moyo
City of Beaverton
P.O. Box 4755
Beaverton, OR 97076
- All letters of application must be postmarked by March 2, 2018.